

**UNION TOWNSHIP SCHOOL DISTRICT
TECHNOLOGY ACCEPTABLE USE AGREEMENT**

DISTRICT TECHNOLOGY PLAN MISSION STATEMENT

The Township of Union Public School System is committed to utilizing the resources made available by modern technology to enhance and enrich learning opportunities for our students. Our vision is to continue to provide a technologically-rich environment by incorporating technology into all aspects of learning, integrating learning theories based on the inclusion and effects that technology has had on daily lives. We envision continually increasing the effectiveness of our technology via our educators and support staff. The Board accepts technological resources as vital tools for learning and working in a modern society, and feels technology should be an integral part of all programs and departments in the school district. Such a commitment shall include, but not necessarily be limited to, continual restructuring of the curriculum to increasingly incorporate technology as an enhancement to learning, further supporting the New Jersey Student Learning Standards. We will continue to increase the amount and depth of professional development for all staff members, to assure they are comfortable and confident with the technology available in the district. We will continually provide LANs and WANs for inter- and intra-district communication, controlled access to the Internet, offer district email, and maintain an online student information data-base to be utilized by both parents and staff.

CHROMEBOOK 1:1 PROGRAM

As a condition of the Union Township School District (“District”) providing a Chromebook to a student, the Parent/Guardian (“Parent”) and Student acknowledge and agree that the Chromebook is owned by the District and its use is subject to the following terms and conditions. Further, that the District reserves the right to revoke the license granted to the student to use the Chromebook and demand the Chromebook be returned to the District at any time and without notice.

1. The Chromebook shall be used in accordance with the Union Township Board of Education (“Board”) Policy 6142.10 (Acceptable Use) and any other rules, regulations, and policies including but not limited to student discipline.
2. The Chromebook may only be used for educational purposes relative to the District and if used otherwise, the District reserves the right to suspend or revoke the Student’s license to possess and use the Chromebook with the Chromebook being immediately returned to the District.
3. The Parent and Student agree to return the Chromebook to the District at any time during the school year (including before PARCC, spring and winter break), and at the end of each school year on a date determined by the District. The Parent and Student agree to return the Chromebook in the same condition that it was given to the student excluding normal wear and

tear. The Parent and Student agree that should they fail to return the Chromebook, they will pay the Board the original purchase price of the Chromebook.

4. The Parent and Student agree to protect the Chromebook from damage, theft, or loss while in their possession, while being transported, and while being used.
5. The Parent and Student agree that they will be responsible for all repair/replacement charges associated with damages (including but not limited to defacing, dropping, and removing serial numbers) to the Chromebook caused by the actions of the Parent or Student. The charges shall be determined by the professional designated by the District to repair and/or replace the Chromebook.
6. The Parent and Student agree that the Chromebook will not be defaced or altered including but not limited to appearance (affixing stickers or markings) or removing or altering serial numbers which may void warranty.
7. The Parent and Student agree that the Chromebook will only be used by the student whose name is set forth hereafter.
8. The Parent and Student agree to the Proper Use and Care Guidelines set forth on page 3 of this agreement.
9. The Parent and Student agree to pay a \$25 insurance deductible charge for any damage claim prior to the Chromebook being sent out for repairs.
10. The Parent and Student acknowledge that while the District has no obligation to provide the student with a replacement Chromebook during the time it is damaged, loss or otherwise, the District may, at its option, provide a loaner Chromebook, if available. The District shall have no obligation to provide a replacement Chromebook should the student forget and/or not bring his/her Chromebook to school.
11. The Parent and Student agree that the District has the exclusive right to determine whether a student has not exercised proper care and precaution in the use of the Chromebook and that the Parent and Student will be assessed the cost of repairs and/or replacement.
12. The Parent and Student agree that in the event the Chromebook goes missing, is lost, or stolen, the Parent and Student shall immediately inform the District, in writing and, in the case of a stolen Chromebook, immediately file a police report and provide a copy to the District.
13. The Parent and Student acknowledge and agree that the Chromebook is covered by accidental damage insurance for accidents only. Parent and Student shall submit the details of any accident claim in writing to IT Department@UHS. The District reserves the right to make the final

determination as to whether damage to a Chromebook is caused by an accident or because the student did not exercise proper care and precaution. Parent and Student shall be responsible for the cost of repair or replacement if proper care and precaution have not been exercised.

PROPER CARE AND USE GUIDELINES

1. The Parent and Student shall be responsible for daily care and maintenance of Chromebook.
2. All precautions shall be taken when using, transporting, and storing the Chromebook.
3. Unless instructed otherwise, all students must have their Chromebook each day in each class.
4. The Chromebook should not be placed or stored in extreme temperatures (hot or cold).
5. The Chromebook should not be placed or stored in wet or humid areas.
6. The Chromebook should be brought to school each day charged and ready for use in class.

APPROPRIATE NETWORK/INTERNET USAGE AND DIGITAL CITIZENSHIP

The use of network resources and the Internet is a privilege, not a right, and inappropriate use will minimally result in the suspension and/or cancellation of those privileges. No reasonable expectation of continued use or access shall exist. The administration, faculty and staff of the Township of Union Public Schools may deny, revoke or suspend specific user accounts/access. Violation of the terms of the policy may also result in more severe penalties as deemed necessary.

1. The use of an account and/or access must be consistent with the educational objectives of the Township of Union Public Schools.
2. To transmit or knowingly receive any materials in violation of any United States, New Jersey, or Township of Union Public Schools regulation or law is prohibited. This includes, but is not limited to, the following: copyrighted material, threatening, harassing, pornographic, obscene, or profane material, materials related to the illegal use or manufacture of restricted substances, defamatory or discriminatory material, or material protected by trade secret. Any use of this educational technology and/or electronic communication that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils will not be tolerated in or outside of the school facilities or school day. It may not be used to harass, intimidate or bully any person or persons. Any violation of law through the use of this technology may be dealt with through disciplinary action and may result in the suspension and/or cancellation of privileges.
3. Network Etiquette and Digital Citizenship – All users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - a. Be polite. Do not be abusive in your messages to others.
 - b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language, material or images.

- c. Do not reveal the full name, phone number, or home address, or those of other persons when using the Internet.
4. Note that electronic mail (email) and other technology use or storage is not guaranteed to be private or confidential. Network or other technology use or storage areas are and will be treated as school property. Technology devices, files, and communication may be accessed and reviewed by District personnel and may be accessed by other users.
5. Do not use district technology devices or the network in such a way that would disrupt the use by other people.
6. Gaining access to network resources with another person's account or a fictitious name is illegal.
7. Installation of software on any of the district's technology and network system is not allowed without approval of the Technology Department.
8. Students found guilty of vandalism will lose Internet privileges and may be subject to criminal prosecution. Parents and/or guardians are financially responsible for acts of vandalism committed by their children. Vandalism is defined as any malicious attempt to harm, modify, or destroy data, hardware, or settings on this system or any other system.
9. Respect the integrity of the computing system. Do not intentionally develop or activate programs that harass other users, infiltrate a technology device, computer, or system or alter the software components of the district technology devices and/or systems. This includes but is not limited to: revealing, or attempting to learn or use other users' passwords, sharing passwords, spreading viruses, phishing emails, using ransomware, attempting to "hack" into restricted systems or attempting to use administrative commands.
10. Security of any district technology system is essential. Access to electronic resources is intended for the exclusive use of authorized individuals.
11. Parents are ultimately responsible for conveying the standards that their children should follow when using all educational technology, including, but not limited to: hardware, telecommunications and electronic information sources as set forth by the District.
12. Inappropriate online behavior including, but not limited to, Cyberbullying and harassment, while interacting with other individuals on social networking websites, chat rooms, or in any other online communication is unacceptable and strictly prohibited. If this behavior is suspected, it should be reported to district personnel immediately.

AGREEMENT AND PERMISSION FOR USE

STUDENT AGREEMENT

I agree to the terms and conditions set forth in this Technology Acceptable Use Agreement. I agree to comply with the Board's Acceptable Use Policy and any other Board/District rules, regulations, and policies.

Student's receipt of the chrome book shall serve as acknowledgement and agreement by both the parents and student that they will comply with the terms and conditions of the agreement.

Student (Print Name) _____ Student ID _____

Student Signature _____ Dated Signed _____

PARENT/GUARDIAN AGREEMENT

I grant permission for my child to access networked computer services and school computer hardware. I take responsibility for guidance of Internet use by my child. I agree to comply with the Board's Acceptable Use Policy and any other Board/District rules, regulations, and policies.

Parent/Guardian (Print Name) _____

Parent/Guardian Signature _____ Dated Signed _____