

May 2017

District-wide Re-registration

Dear Parents/Guardians:

The Township of Union Board of Education has proposed a new annual process to verify that students who are attending our schools are in fact domiciled within the Township of Union. The district-wide re-registration process will enable the Board of Education to remove students who are ineligible to attend Union Schools and to direct tax dollars to the students entitled to receive an education in the Township of Union Public Schools. It is in the interest of all residents and taxpayers that this process occurs each school year beginning now.

The re-registration process requires the completion and submission of the attached form, along with copies of all supporting documentation. Families are required to bring this information to the schools listed below based on the following schedule:

Beginning Monday, May 22, 2017 – Monday, June 26, 2017

Monday through Thursday

Time: 6:00 p.m. – 8:00 p.m.

Locations:

For Students Currently in Grades 8-11: Union High School Library

For Students in Grades 5-7: Burnet Middle School Auditorium

For Students in Grades Pre-K – 4: Hannah Caldwell Cafeteria

For families with students in more than one of the groupings above, parents may choose one location to re-register all their children.

Please understand there will be a wait as we work to process each family. Being prepared with copies of all required documents may expedite the process. Your patience is greatly appreciated.

For families with special circumstances, custody arrangements, or registering with an Affidavit, please see Mrs. Donna Hubbard for re-registration at Union High School at the times listed above.

Students with a McKinney-Vento status will be required to meet with the district homeless liaison, Mrs. Julia Vicidomini (908)851-6407 or jvicidomini@twpunionschools.org, to reaffirm eligibility.

Please be advised, if your re-registration form and supporting documents are not received by the beginning of September 2017, the student(s) will be deemed ineligible to continue attending the Township of Union Public Schools and therefore, will not be permitted to attend classes.

If you have any questions regarding the re-registration process, please contact Mrs. Donna Hubbard for further information at (908)851-6403 or dhubbard@twpunionschools.org.

Thank you in advance for your cooperation during this process. It is our hope that in the future you will have the ability to submit your forms and supporting documents electronically.